

In Pursuance of the provisions of Clause (3) of Article 348 of the Constitution of India the Governor is pleased to order the publication of the following English translation of notification no.2683/71-2-11-1028/83, dated 29 July, 2011.

No. 2683/71-2-11-1028/83

Lucknow: Dated July 29 2011

In exercise of the powers under sub section (2) of section 41 of the Sanjay Gandhi Post-Graduate Institute of Medical Sciences Act, 1983 (U.P. Act no. 30 of 1983) the Governor is pleased to make the following first regulations of the Institute.

THE SANJAY GANDHI POST-GRADUATE INSTITUTE OF MEDICAL SCIENCES,

First Regulations, 2011

Chapter - I

PRELIMINARY

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| Short title and Commencement | 1 | (1) These regulations may be called the Sanjay Gandhi Post-Graduate Institute of Medical Sciences First Regulations, 2011.
(2) They shall come into force with effect from the date of their publication in the Gazette. |
| Definitions | 2 | (1) In these regulations, unless the context otherwise requires,
(i) "Act" means the Sanjay Gandhi Post-Graduate Institute of Medical Sciences Act, 1983;
(ii) "Chairman" means Chairman of Governing body of the Institute, as provided in Section 11;
(iii) "Departmental Promotion Committee" means Departmental Promotion Committee;
(iv) "Department" means an academic department of the Institute;
(v) "Faculty member" means a member of the teaching staff and includes Emeritus Professor, Distinguished Professor, Professor of Eminence, Senior Professor, Professor, Additional Professor, Associate Professor and Assistant Professor;
(vi) "Financial Handbook" means the Financial Handbook issued by The authority of the Government of Uttar Pradesh;
(vii) "Fundamental Rules" means fundamental rules as applicable to The Government servants;
(viii) "Government" means the State Government of Uttar Pradesh;
(ix) "rules" means the Sanjay Gandhi Post Graduate Institute of Medical Sciences Rules, 1991, as amended from time to time;
(x) "Schedule" means a Schedule appended to these regulations;
(xi) "Section" means a section of the Act;
(xii) "Year of recruitment" means the period of twelve month commencing from the first day of July of a calendar year.
(2) Words and expressions used, but not defined in these regulations shall have the meanings assigned to them in the Act and the rules. |

CHAPTER - II

OFFICERS AND FUNCTIONARIES

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| President | (3) | Powers and functions of the President :
The President shall exercise such powers and discharge such functions as are provided in the Act, the rules, and Schedules I and II to these regulations. |
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PART - II

APPOINTMENT OF FACULTY MEMBERS

- Sections 19(1)(j)* 54. (1) The Governing Body may, on the advice of the Academic Board, establish new departments or other specialties from time to time or may reconstitute any department.
- (2) Within each department, the posts of Professors, Additional Professors, Associate Professors and Assistant Professors shall constitute separate cadres.
- Appointment 55. (1) Recruitment to the posts of Professors, Additional Professors and Associate Professors shall be made by assessment promotion or by direct recruitment on merit.
- Sections 22 (1) and 41(1)(k)* (2) Recruitment to the post of Assistant Professor shall be made by direct recruitment on merit.
- Nomination of experts to Selection Committee 56. (1) A panel of experts in each department shall be prepared by the Board of Studies and approved by the Academic Board.
- (2) The Director shall send six or more names from the panel of experts in each department to the Visitor for approval against the advertisement for direct recruitment or for assessment promotion
- Sections 22(5), 22(6) and 41(1)(k)* (3) The Visitor may make such modifications and additions to the panel of experts, as he may deem fit, and nominate experts to the selection committee from such modified list.
- Assessment Promotion 57. Assessment promotion scheme for faculty members prevalent at the All India Institute of Medical Sciences (AIIMS), New Delhi shall mutatis mutandis apply
- Sections 22, (1), 41(1)(e), and 41(1)(k)*

PART - III

APPOINTMENT TO NON-FACULTY POSTS

- General 58. (1) The provisions of this Chapter do not apply to Junior and Senior Residents and staff employed for research projects to whom provisions of Part IV apply.
- Section 22(2) and 41(1)(k)* (2) Recruitment to Group A posts shall be by direct recruitment or on deputation.
- (3) Recruitment to Group B and C posts shall be either by direct recruitment or by promotion from amongst the employees of the Institute or by limited departmental competition.
- (4) Recruitment to Group D posts shall be by direct recruitment.
- Appointment by direct recruitment 59. Selection for recruitment under these regulations shall be made as and when necessary.
- Section 22(1), 22(2) and 41(1)(k)*
- Section 22(1), 22(2) and 41(1)(k)* 60. A candidate who does not possess the minimum qualifications and experience for a post as specified and recognized by State or Central Government, or which are determined from time to time by the Governing Body of the Institute, whether existing at the commencement of these regulations or to be created in future, shall not be eligible for promotion to any such post, nor he shall be eligible for appointment by direct recruitment or by limited departmental competition or in any manner to any such post after the commencement of these regulations without possessing the prescribed qualifications and experience required for the post.

- (4) The tenure of a Senior Resident will ordinarily be three years, renewable annually subject to report of satisfactory performance from the department.
- (5) Junior Residents and Senior Residents shall be temporary employees.
- Section 41(1)(h)* 70. (1) Duties and responsibilities of Junior Residents and Senior Residents shall be as determined by the Director/Head of department from time to time. They will be required to perform such work as may be needed in the interest of patient care in the hospital, including call duties as required by the department.
- Section 22(3) and 41(1)(k)* 71. (1) Members of Staff may be employed from time to time in the Institute for research projects, funds for which have been received from an external agency.
- (2) For the aforesaid purpose, the Principal Investigator of the project, who will be its officer-in-charge, shall initiate the process of recruitment as approve by Director from time to time.

PART - V

EMPLOYMENT OF DEPENDANTS OF DECEASED EMPLOYEES

72. (1) The relevant rules and regulations of Uttar Pradesh Government will be applicable in respect of the employment of dependants of deceased employees of the Institute.

PART - VI

PAY FIXATION AND ALLOWANCES

- Sections 41(1)(f) and section 22(3)* 73. Subject to the provisions of the Act, rules and these regulations, the pay scales, dearness allowances and other allowances, which are admissible to the Senior Professors, Professors, Additional Professors, Associate Professors and Assistant Professors will be such as are admissible from time to time to faculty members at the All India Institute of Medical Sciences, New Delhi subject to the declaration by the State Government.
- Section 41(1)(f) and Section 22(3)* 74. Subject to the provisions of these regulations, pay scales, dearness and all other allowances shall be admissible to non-faculty officers and employees of the Institute belonging to Groups A, B, C and D (excepting those on deputation) will be such as are admissible from time to time at All India Institute of Medical Sciences, New Delhi subject to the declaration by the State Government.
- Section 41(1)(f) and Section 22(3)* 75. (1) Faculty members and other employees may be provided with unfurnished residential accommodation in the Institute campus on payment of licence fees, if such accommodation is available.
If such accommodation is not available, the faculty member or employee will be entitled for House rent allowance as per Central Civil Service rules applicable at All India Institute of Medical Sciences, New Delhi
- (2) For any period of leave including extraordinary leave, licence fees for the house shall be chargeable from a faculty member or employee, who has been allotted a residence and who continues to occupy it during such leave, at the same rate as payable had he not proceeded on leave.
- Section 41(1)(f) and Section 22(3)* 76. (1) The Institute shall provide the employees and their family members wholly dependent on them, medical treatment benefits as are available from time to time to the similar categories of employees at All India Institute of Medical Sciences, New Delhi.

- (2) The employees, after retirement, shall also be entitled to similar benefits of medical treatment, as are available to the retired employees of similar categories at All India Institute of Medical Sciences, New Delhi
- (3) When a particular treatment is not available in the hospital of the Institute, reimbursement of expenses on medical attendance and treatment shall be provided, as per rules applicable to employees of All India Institute of Medical Sciences, New Delhi.
- Section 41(1)(f) and Section 22(3)* 77. An employee, except Junior or Senior Resident, who was working in Central Government or State Government or their undertakings, institutions or universities in substantive or officiating capacity, on joining the Institute, shall be entitled to pay protection as per central civil service rules applicable at All India Institute of Medical Sciences, New Delhi.
- Section 41(1)(f) and Section 22(3)* 78. Fixation of pay in the case of appointment by promotion shall be made in accordance with the relevant rules and orders, as applicable at All India Institute of Medical Sciences, New Delhi subject to declaration by the State Government.
- Section 41(1)(f) and Section 22(3)* 79. On deputation to State Government or semi-government organization, an employee of the Institute shall be allowed to draw pay as admissible under Central civil service rules applicable at All India Institute of Medical Sciences, New Delhi. The term of deputation shall be limited to a maximum of five years.
- Section 41(1)(f) and Section 22(3)* 80. Pay fixation of retired civil or military pensioners on their re-employment in the Institute will be based on orders issued in similar cases from time to time by the State Government, whichever is applicable to the employee, as decided by Governing Body.

Dearness Allowance, House Rent Allowance and other allowances and facilities to re-employed pensioners will be admissible as per central civil service rules applicable at All India Institute of Medical Sciences, New Delhi.

PART VII

ANNUAL PERFORMANCE REPORT

ANNUAL CONFIDENTIAL REPORT

- Section 41(1)(f) and Section 22(3)* 81. (1) Annual performance report of each faculty member, Head of the Department and annual corrector roles of all other officers and employees shall be maintained by the Institute on the prescribed Performa.
- (2) The Annual Performance Report prepared by the faculty member shall be countersigned by the Head of the Department with his remarks.
Provided that the Annual Performance Report prepared by the Head of the Department of himself shall be countersigned by the Director.
- (3) In case of faculty members, the Reporting, Reviewing and Accepting Officers will be the Head of Department, the Director and President, respectively. Representations against adverse remarks/ adverse entries will be decided by the competent authority and decision will be communicated to the officer reported upon, and the Reporting and Reviewing Officers.
- (4) In case of Group A non-faculty officers the reporting, reviewing and accepting officers will be the Head of Department, the Director and the President respectively. Representations against adverse remarks/ adverse entries will be decided by the competent authority and decision will be communicated to the officer reported upon, and the Reporting and Reviewing Officers.